

THE GLOUCESTER PUBLIC SCHOOLS

Our mission is for all students to be successful, engaged, lifelong learners.

Program Subcommittee Meeting Minutes

Thursday, October 11, 2018

District Office Conference Room

2 Blackburn Drive, Gloucester, MA 01930

5:00 p.m.

Members Present

Kathy Clancy, Chairperson

Joel Favazza, Member

Jonathan Pope, Alternate

Administration Present

Dr. Richard Safier, Superintendent

James Cook, GHS Principal

I. CALL TO ORDER – Chairperson Clancy called the meeting to order at 5:01 p.m. and stated the mission of the Gloucester Public Schools.

II. REPORTS/DELIBERATIONS/DISCUSSION

A. Review of Buildings and Grounds Security Policy, File ECA – Dr. Safier indicated that he has not closely reviewed this policy but that it can be reviewed and revised in relation to File ECAF, Security Cameras in Schools, which he obtained from MASCS. He noted that neither of the policies contains any reference to audio and/or video recording on school buses.

The committee reviewed and revised the draft policy, Security Cameras in Schools, File ECAF, and Dr. Safier stated that he sent the draft to Attorney Stonberg for her review, as well. He reported that Attorney Stonberg indicated that the policy will require impact bargaining if the district intends to use the recordings to discipline employees.

On a motion by Mr. Pope, seconded by Mr. Favazza, it was unanimously

VOTED: 3 in favor, 0 opposed to recommend to the full School Committee that we approve the first reading of the Security Cameras in Schools policy, File ECAF, as amended.

At the request of Ms. Teixeira Prince, this policy was referred to the Personnel Subcommittee for review before it is presented to the full School Committee for the first reading.

B. Update on CVTE Program – Dr. Safier and Mr. Cook updated the committee on the status of work being done to resolve the outstanding issues on the CVTE safety checklist. In addition, Mr. Cook indicated that the next step in the high school's

partnership with ENSATS and Local 22 is identifying the students who will take part in the program.

- C. Report on Substitute Teachers Procedures** – Mr. Cook stated that the effectiveness of a substitute teacher has a lot to do with the instructions left by the teacher who is absent. He noted that if the absence is unplanned, teachers are expected to have emergency substitute plans available. Dr. Safier reviewed the teacher absence data and stated that data from the Department of Education seems to suggest that the level of absenteeism at the high school is very high compared to the state average. However, he and the district data manager are still reviewing those numbers for accuracy.

III. ACTION – See Item II.A.

IV. ADJOURNMENT – On a motion by Mr. Pope, seconded by Mr. Favazza, it was unanimously

VOTED: 3 in favor, 0 opposed to adjourn the Program Subcommittee Meeting of October 11, 2018 at 6:00 p.m.

All reference documents and reports are filed in the Superintendent's office.

*Maria Puglisi
Recording Secretary*