

Amended Personnel Subcommittee Meeting Minutes

Wednesday, August 15, 2018
District Office Conference Room
2 Blackburn Drive, Gloucester, MA 01930
6:00 p.m.

Members Present

Melissa Teixeira Prince, Chairperson
Michelle Sweet, Vice Chairperson (6:18 p.m.)
Tony Gross

Administration Present

Dr. Richard Safier, Superintendent
Gary Frisch, Director of Finance
and Operations
James Cook, GHS Principal

Also Present

Jonathan Pope

I. CALL TO ORDER – Chairperson Teixeira called the meeting to order at 6:05 p.m.

II. REPORTS/DELIBERATIONS/DISCUSSIONS

- A. Creating an Administrative Position in Guidance** – Dr. Safier stated that this position would be held by the guidance program leader, who is certified, and would go from 193 to 210 days at her per diem rate (\$7,000 more per year, no change to vacation). She would also have the capacity to do evaluations. Mr. Cook reviewed the job description of the “Coordinator of School Counseling/Guidance Services” and stated that this position would be an improvement to the guidance department.

On a motion by Ms. Sweet, seconded by Mr. Gross, it was unanimously

VOTED: 3 in favor, 0 opposed to recommend to the full School Committee that we approve the job description for the new administrative position in guidance.

III. ACTION – See Item II.A.

IV. ADJOURNMENT – On a motion by Mr. Gross, seconded by Ms. Sweet, it was unanimously

VOTED: 3 in favor 0 opposed, to adjourn the Personnel Subcommittee Meeting of August 15, 2018 at 6:24 p.m.

All reference documents and reports are filed in the Superintendent’s office.

Maria Puglisi
Recording Secretary