

THE GLOUCESTER PUBLIC SCHOOLS

Our mission is for all students to be successful, engaged, lifelong learners.

Building & Finance Subcommittee Meeting Minutes

Wednesday, October 30, 2019
District Office Conference Room
2 Blackburn Drive, Gloucester, MA
5:00 p.m.

Members Present

Tony Gross, Chairman
Kathy Clancy, Vice Chairperson
Jonathan Pope, Member

Administration Present

Dr. Richard Safier, Superintendent
Gary Frisch, Director of Finance
and Operations
Martha Jo Fleming, Food Service Director

I. CALL TO ORDER – Chairman Gross called the meeting to order at 5:01 p.m.

II. CHIEF FINANCIAL OFFICER’S REPORT

III. REPORTS/DELIBERATIONS/DISCUSSIONS

(At this time, the agenda was taken out of order.)

D. Food Service Equipment – Ms. Fleming reported that she has paid about \$32,000 for equipment repairs so far this year, and the committee discussed which equipment was repaired. She reviewed the prioritized list of equipment and the cost of same, which includes installation, and indicated that the DPW plumber is looking into plugs for the wells in the serving line at GHS.

Mr. Frisch reported that there is an old pothole grant of about \$26,000 that could be used for food service equipment. The committee asked him to identify where the \$150,000 for the equipment would come from and report on that at the next meeting. Chairman Gross noted that the \$24,000 that went to the city from closed revolving accounts should be earmarked for food service equipment and indicated that he will talk to Jim Destino about getting that money back.

- A. District Expenditures** – See Chief Financial Officer’s Report. The committee discussed the different formats of the expenditure report that are sorted in different ways. Chairman Gross questioned why the SPED Director’s salary was listed under GHS, and Mr. Frisch indicated that he will research that.
- B. DPW Open and Closed Tickets** – See Chief Financial Officer’s Report. There was a discussion about the delay in the updated security entrances at GHS and O’Maley.
- H. Vaping and CO Detectors** – See Chief Financial Officer’s Report. Chairman Gross suggested that CO detectors be placed in the boiler rooms at all of the schools and

asking the city for a supplemental appropriation for this safety item. He requested that Dr. Safier and Mr. Frisch discuss this matter with the DPW at their next regular biweekly meeting and offered to attend the meeting with them.

- C. Food Service Financial Report** – See Chief Financial Officer’s Report.
- E. Student Obligations** – See Chief Financial Officer’s Report.
- F. Revolving Funds** – See Chief Financial Officer’s Report.
- G. Budget Transfers** – None.
- I. Advertising on Food Service Vehicle** – The committee reviewed the proposed advertising by Sudbay’s on the food service vehicle and discussed some alterations (smaller font, different color, city seal). Dr. Safier and Mr. Frisch will get a revised proof from Seaside Graphics to be reviewed at the next meeting.
- J. Walker Safety** – Mr. Pope stated that he believes the committee needs to be clearer on its procedure of waiving bus fees for students who live in areas that are not safe to walk to school and suggested that the committee designate those areas. Dr. Safier indicated that the leadership team will be discussing this matter and that he will also discuss it with the Transportation Director. Kathy Clancy suggested that he also get the police chief’s opinion on the matter.
- K. West Parish Warranty Work** – See Chief Financial Officer’s Report. Chairman Gross stated that the DPW is on top of the warranty issues.

IV. ACTION – None.

V. ADJOURNMENT – On a motion by Kathy Clancy, seconded by Mr. Pope, it was unanimously

VOTED: 3 in favor, 0 opposed to adjourn the Building & Finance Subcommittee Meeting of October 30, 2019 at 6:31 p.m.

All reference documents and reports are filed in the Superintendent’s office.

Maria Puglisi, Recording Secretary