

**THE GLOUCESTER PUBLIC SCHOOLS**

*Our mission is for all students to be successful, engaged, lifelong learners.*

## **Building & Finance Subcommittee Meeting Minutes**

Tuesday, January 15, 2019

District Office Conference Room  
2 Blackburn Drive, Gloucester, MA  
5:00 p.m.

### **Members Present**

Tony Gross, Chairman  
Kathy Clancy, Vice Chairperson  
Jonathan Pope, Member

### **Administration Present**

Dr. Richard Safier, Superintendent  
Gary Frisch, Director of Finance  
and Operations  
Cody Marshall, Accounts and Budget  
Specialist  
Amy Pasquarello, East Gloucester Principal  
Tammy Morgan, Plum Cove Principal  
Matt Fusco, Veterans Principal

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**I. CALL TO ORDER** – Chairman Gross called the meeting to order at 5:00 p.m.

### **II. REPORTS/DELIBERATIONS/DISCUSSIONS**

- A. FY20 Budget Review** – Mr. Frisch stated that the principals and department managers created their proposed FY20 budgets based on the current educational program. Those budgets were then adjusted to create equitable resources throughout the district, based on a figure of \$227 per pupil. Mr. Frisch reported that principals and department managers also requested additional staff to meet their needs. In addition, he noted that IT Director Grant Harris provided three budget options and Mr. Frisch chose the middle option for the budget.

Mr. Frisch indicated that the budget summary without any requested additions stands at an increase of \$1,076,814, which constitutes a 2.57% increase over last year's budget. If the city provides similar funding as last year, we would need to reduce the budget by about \$200,000.

1. Veterans' Memorial Elementary School – The committee reviewed and discussed the Veterans proposed budget. Mr. Fusco reported that he currently has 37 ELL students, nine of whom are on IEPs, and he is expecting four more students at the end of the week. Therefore, he requested a full-time ELL paraprofessional to be in the classroom with the students.
2. East Gloucester Elementary School – The committee reviewed and discussed the East Gloucester proposed budget. Ms. Pasquarello requested an additional .2 FTE for the math coach that she shares with Plum Cove and West Parish.

She also proposed that the West Parish math intervention Title I teacher be changed to a part-time math coach and part-time math interventionist, paid for with Title I money, and the current math coach would be shared between East Gloucester and Plum Cove.

3. Plum Cove Elementary School – The committee reviewed and discussed the Plum Cove proposed budget. Ms. Morgan requested an additional .6 FTE special education teacher (18 hours) because they are faced with not being in compliance with special education laws. Mr. Frisch stated that he will check the GTA contract to see if that teacher would be eligible to receive benefits. Finally, Ms. Morgan supported Ms. Pasquarello’s proposal for a math coach to be shared between their two schools.
4. Professional Development – The committee reviewed and discussed the Professional Development proposed budget. Mr. Bach reported that we are not allowed to prepay for a multi-year contract with Lexia, which would have resulted in a much lower cost per year.

**III. ACTION** – None.

**V. ADJOURNMENT** – On a motion by Kathy Clancy, seconded by Mr. Pope, it was unanimously

**VOTED:** 3 in favor, 0 opposed to adjourn the Building & Finance Subcommittee Meeting of January 15, 2019 at 5:56 p.m.

*All reference documents and reports are filed in the Superintendent’s office.*

*Maria Puglisi  
Recording Secretary*