

**THE GLOUCESTER PUBLIC SCHOOLS**

*Our mission is for all students to be successful, engaged, lifelong learners.*

## **Building & Finance Subcommittee Meeting Minutes**

Wednesday, May 17, 2017

District Office – Conference Room

2 Blackburn Drive, Gloucester, MA

4:00 p.m.

### **Members Present**

Tony Gross, Chairman (5:07 p.m.)

Kathy Clancy, Vice Chairperson

Jonathan Pope

### **Administration Present**

Dr. Richard Safier, Superintendent

Tom Lafleur, CPA, Director of Finance  
and Operations

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**I. CALL TO ORDER** – Vice Chairperson Clancy called the meeting to order at 5:05 p.m. and stated the mission of the Gloucester Public Schools.

**II. REPORTS/DELIBERATIONS/DISCUSSIONS**

**A. District Expenditures** – Mr. Lafleur stated that the FY17 YTD Expenditure Report was prepared on May 2nd and that the “potentially available funds” are now down to \$290,000. He indicated that Chromebook carts that were cut from the FY18 budget were purchased and elaborated on the other expenditures that brought that figure down (special education costs, legal fees, etc.).

*(Mr. Gross joined the meeting.)*

**B. DPW Open and Closed Tickets** – Mr. Lafleur noted that a teacher at East Gloucester submitted a bunch of “symptom reports” for one room and that Ms. Pasquarello put in a work order to have the univent in that room cleaned. Dr. Safier indicated that Ms. Pasquarello has received a Level I grievance regarding that issue, which demands that the administration ask the Board of Health to perform an air quality test. He reported that he has asked Ms. Pasquarello to attend the meeting with the DPW on Tuesday to talk about how to address the issue. There was a discussion about the playground at East Gloucester and the bell system at the high school.

**C. Food Services** – Mr. Lafleur reported that the outstanding debt as of May 9th is \$10,605, down from \$13,324 in April. He stated that the O’Maley freezer and a refrigerator at East Gloucester are being replaced. Lastly, he indicated that Ms. Fleming received the numbers from the state on the Community Eligibility Program. He will run some models so the committee can make a decision on that program.

- D. Budget Transfers** – The committee reviewed and discussed the transfers.

On a motion by Kathy Clancy, seconded by Mr. Pope, it was unanimously

**VOTED:** 3 in favor, 0 opposed to recommend to the full School Committee that we approve the transfers from 04/24/17 to 05/09/17, as presented.

- E. Revolving Funds** – Mr. Lafleur stated that the revolving funds are tracking well. He reported that Athletic Director Julie Smith has been approached by community members asking to donate funds to offset athletic fees and that he has opened a donation account just for district athletics to hold those funds. There was a discussion about the YMCA summer program.
- F. FY18 Budget** – Mr. Lafleur distributed a new Section 12 to the budget book. The committee discussed the O’Maley science textbooks, elimination of the GHS child study program due to the teacher’s retirement, Microsoft licensing, and classroom furniture, for which Jim Destino indicated the district will receive free cash. Kathy Clancy inquired about plans to support ELL students during the summer.

**III. ACTION** – See Item II.D.

**IV. ADJOURNMENT** – On a motion by Kathy Clancy, seconded by Mr. Pope, it was unanimously

**VOTED:** 3 in favor, 0 opposed to adjourn the Building & Finance Subcommittee Meeting of May 17, 2017 at 5:44 p.m.

*All reference documents and reports are filed in the Superintendent’s office.*

*Maria Puglisi  
Recording Secretary*