



**THE GLOUCESTER PUBLIC SCHOOLS**

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**SCHOOL COMMITTEE MEETING**

Wednesday, August 15, 2012

7:00 pm

GHS Library

32 Leslie O. Johnson Road, Gloucester, MA 01930

**AGENDA**

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**I. CALL TO ORDER/Statement of Mission**

**II. SALUTE TO THE FLAG**

**III. ORAL COMMUNICATIONS**

**IV. COMMENTS FROM THE CHAIRPERSON**

**V. RECOGNITIONS**

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**VI. CONSENT AGENDA**

**A. Approval of Minutes**

- \*1. Building & Finance Sub-Committee of June 20, 2012
- \*2. Special School Committee of June 20, 2012
- 3. Executive Session of June 20, 2012 – **Confidential**
- \*4. School Committee Governance Workshop of June 26, 2012
- \*5. Building & Finance Sub-Committee of June 27, 2012
- \*6. School Committee of June 27, 2012
- 7. Executive Session of June 27, 2012 – **Confidential**
- \*8. Special School Committee of July 9, 2012

**\*B. Acceptance of GEF Grant**

- 1. GHS Advisor Stipends, GHS Genome Gloucester, Elementary/Middle School Instrumental Music, Elementary Ballroom Dance, and Middle School After School Programs in the amount of \$58,531.00.

2. 2012 GHS Summer AP Prep Program (Chemistry) in the amount of \$800.00.
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**VII. SUPERINTENDENT’S REPORT/DELIBERATIONS ON EDUCATIONAL ISSUES**

**\*A. Superintendent’s Report**

**VIII. SUB-COMMITTEE REPORTS** (Items listed under X. ACTION may be brought forward with reports)

**A. Building & Finance Sub-Committee Meeting of August 8, 2012 —**  
Chairperson Clancy

*Agenda: Preschool Program – Evaluate Options; Facilities Agreement with the City (MOU) and Summer Maintenance and Custodial Work Update; Report on Close Down of FY 2012 and Opening of FY 2013; Update on Revolving Funds; and Update on Status of Food Service Director.*

**B. Ad Hoc Policy Manual Update Sub-Committee Meeting of August 13, 2012**  
— Chairperson Teixeira

*Agenda: To meet with Mike Gilbert of MASS and receive his recommendation and instruction as to the process of updating the Policy Manual.*

**IX. ACTION**

**DISCLAIMER:** Listed below are all known items that may require action but action may not be taken on all items listed; i.e., action items that are known including all votes taken by all sub-committees previous to the Friday before a Wednesday School Committee meeting and items that may flow from the Superintendent’s Report.

**A. Governance – Protocols (if available)**

**X. DISCUSSION/OTHER COMMUNICATION/NEW BUSINESS**

**A. Enrollment Update/Class Size**

**XI. EXECUTIVE SESSION**

**A. To Discuss the Existing Level III Grievance**

**XII. ADJOURNMENT**

**THE GLOUCESTER PUBLIC SCHOOLS**

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## **Building & Finance Subcommittee Meeting Minutes**

Wednesday, June 20, 2012

Superintendent's Conference Room – District Office

4:45 p.m.

### **Members Present**

Kathy Clancy, Chairperson  
Tony Gross, Vice Chairperson  
Jonathan Pope

### **Administration Present**

Dr. Richard Safier, Superintendent  
CFO Tom Markham

### **Also Present**

City Councilor Paul McGeary

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## **I. CALL TO ORDER**

Chairperson Clancy called the meeting to order at 4:51 p.m. and stated the mission of the Gloucester Public Schools.

## **II. DISCUSSION/ACTION**

- A. City Council FY13 Appropriation and Recommended Adjustments to School Budget** – Dr. Safier reviewed the Final Scenario for FY13, which shows a required cut of \$769,704 to meet the City Council appropriation. Mr. Markham reviewed newly known additions to the FY13 budget in the amount of \$195,301, as well as the leadership team's recommended proposed cuts in order to reconcile the budget, including offsets to the transportation revolving fund, circuit breaker carryover, and school choice carryover.

Mr. Gross believes that it will be difficult to fill the noon supervisor positions if they are cut to two hours per day. Chairperson Clancy agreed and suggested that to the extent that principals have a goal in mind with respect to staffing, they should do what works best for them without regard to whether or not it helps the budget. Dr. Safier recommended eliminating that proposed cut and adding the \$2,950 to Line 18 (decrease Sped OOD transportation with offset from transportation revolving fund).

The following matters were also discussed:

- Number of "choice in" students
- Side agreements with special education departments in Rockport and Manchester
- Reorganization of guidance department at GHS
- Preschool move to Pathways

- Items that constitute “capital items” – Councilor McGeary indicated that, according to the Mayor, replacement of lockers at O’Maley will be high on the free cash list. Mr. Markham stated that the lockers are included in the FY13 budget as well as the capital request.

On a motion by Mr. Pope, seconded by Mr. Gross, it was unanimously

**VOTED:** 3 in favor zero opposed, to recommend to the full School Committee that the FY13 school budget be reduced by \$467,742 as outlined in Document II.A. p.1, with the following adjustments: elimination of Line 24 and the addition of \$2,950.00 to Line 18.

**At this time, the agenda was taken out of order.**

**C. End-of-Year General Fund Balances and Recommended Transfers and Offsets –** Mr. Markham reviewed the End of Year Projection Report, showing an unencumbered balance of \$913,313 as of 6/20/12 and recommended costs to be paid from that balance, including newly known expenditures beyond the FY12 budget in the amount of \$319,539, which includes a \$108,242 deficit in salary lines due largely to substitute costs. The following matters were discussed:

- Door security system at elementary schools
- Clocks and bell system at GHS
- Registration fees for MASC conference

Mr. Markham requested that the subcommittee take action to cover the deficit balances in the salary lines as presented.

**G. Food Service Budget –** Mr. Gross reminded Councilor McGeary that the City Council approved the food service budget last year, thereby allowing expenditures up to that amount. However, food service bills are not being paid timely, and certain vendors will not do business with the School Department because of that. Councilor McGeary indicated that he would talk to the city auditor to see what the issue is with payment of food service bills.

**F. Remote Participation and Use of iPads**

2. Use of iPads – Councilor McGeary reported on the City Council’s use of iPads and stated that he finds his very useful.

*Councilor McGeary left the meeting at 5:58 p.m.*

**D. End-of-Year Revolving Fund Projections –** Mr. Markham noted that revolving account funds must be used for the purpose for which the funds were generated.

1. Food Service – Mr. Markham reviewed the Monthly Income and Expense Report through May 2012, which shows a decrease in anticipated receipts (lunch fees) and a slight increase in anticipated costs for the month (salaries), for a loss of \$5,776.11. He noted that there is still a positive balance in the account but that the report projects an end-of-year negative balance of \$20,650.44. If the recommended transfers of \$32,122.00 are made to the food service account from available end-of-year balances, that would leave a positive balance in the account of approximately \$11,472.00 at the end of the year.
2. Athletics – Mr. Markham indicated that there will be a positive end-of-year balance of \$27,839.93 in this account. He noted that all of the athletic fees have not been collected but that there was an increase in donations and GFAA contributions.
3. Transportation – Mr. Markham is projecting a balance of \$104,346.68 in this account. He reported that GPSD will likely not get the MERSD transportation contract because it cannot meet the requirements of the contract (i.e. rotation of staff, drug testing).
4. Student Activities – There will be a positive balance of \$11,195.77 in this account at the end of the year.
5. School Choice – There will be a positive balance of \$25,128.10 in this account at the end of the year.
6. Circuit Breaker – After receipt of the fourth quarter payment, there will be a positive balance of \$131,403.36 in this account.

*Mr. Markham left the meeting at 6:26 p.m.*

On a motion by Mr. Pope, seconded by Mr. Gross, it was unanimously

**VOTED:** 3 in favor zero opposed, to recommend to the full School Committee that we authorize the CFO to transfer \$108,242.00 from available ordinary balances to salary accounts, as indicated on Document II.C, p.3.

On a motion by Mr. Pope, seconded by Mr. Gross, it was unanimously

**VOTED:** 3 in favor zero opposed, to recommend to the full School Committee that we authorize the CFO to pay the newly known and projected expenditures beyond the FY12 budget in the amount of \$319,539.00 from available end-of-year balances, as indicated in Document II.C., p.2.

On a motion by Mr. Pope, seconded by Mr. Gross, it was unanimously

**VOTED:** 3 in favor zero opposed, to recommend to the full School Committee that we authorize the CFO to prepay out-of-district special education expenses in the amount of \$172,000.00 from available end-of-year balances.

**B. Updated Enrollment Projections for 2012-2013** – Dr. Safier reviewed enrollment projections for 2012-2013.

**E. City/School Committee MOU on Facilities** – Tabled.

**F. Remote Participation and Use of iPads (Continued)**

1. Remote Participation – Tabled.

2. Use of iPads – After discussion, on a motion by Mr. Gross, seconded by Mr. Pope, it was

**VOTED:** 2 in favor, 1 opposed (Kathy Clancy) to recommend to the full School Committee that iPads be purchased for the School Committee with a portion of the remaining end-of-year available balances.

Mr. Gross stated that he owns an iPad and finds it very convenient. He also believes that since we are pushing for 21st century schools, we need to be a 21st century School Committee and know what technology we want our students to use. He believes it is short money for a huge resource and that the School Committee would get much more out of iPads than some of the other things it spends money on.

Mr. Pope noted the superintendent's goal of getting iPads or similar devices in the hands of all students, and he believes it makes sense that the School Committee is familiar with that technology and is able to use it. He noted that the cost of the iPads would be approximately \$3,500 and surmised that there may be some pushback from people saying that the committee is spending money frivolously. However, he believes those people would say that about other expenses, as well.

Chairperson Clancy does not believe the cost of iPads is justified. She feels that her job is not to know how to use the technology that the teachers need to use. She would much rather put seven more iPads in the hands of educators because she does not interact with the students herself. She takes the advice of the technology committee on what they believe is the right device and noted that it may not be iPads. Therefore, she is not sure a device-specific

motion makes sense. Finally, she noted that teachers are putting their own money into their classrooms and referred to the teacher who spoke at a School Committee meeting who said she spent \$1,200 for supplies in her classroom, so she has a tough time taking a \$600 asset home with her.

**III. ADJOURNMENT**

On a motion by Mr. Gross, seconded by Mr. Pope, it was unanimously

**VOTED:** 3 in favor zero opposed, to adjourn the Building & Finance Subcommittee Meeting of June 20, 2012 at 6:57 p.m.

*All reference documents and reports are filed in the Superintendent's office.*

*Maria Puglisi  
Recording Secretary*

**THE GLOUCESTER PUBLIC SCHOOLS**

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**Special School Committee Meeting Minutes**

Wednesday, June 20, 2012

Superintendent's Conference Room – District Office

7:00 p.m.

**Members Present**

Jonathan Pope, Chairman  
Val Gilman, Vice Chairperson  
Kathy Clancy, Secretary  
Melissa Teixeira  
Tony Gross  
Mayor Carolyn Kirk

**Administration Present**

Dr. Richard Safier, Superintendent

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Recorded by Cape Ann TV

**I. CALL TO ORDER**

Chairman Pope called the meeting to order at 7:06 p.m. and stated the mission of the Gloucester Public Schools.

**II. SALUTE TO THE FLAG**

**III. ORAL COMMUNICATIONS – None**

**IV. COMMENTS FROM THE CHAIRPERSON – Chairman Pope stated that this will be a short meeting to address a number of time sensitive action items.**

**At this time, the agenda was taken out of order.**

**VI. EXECUTIVE SESSION – On a motion by Ms. Teixeira, seconded by Mrs. Gilman, it was unanimously**

**VOTED:** By Roll Call Vote

Mrs. Gilman – yes  
Mr. Gross – yes  
Mayor Kirk – yes  
Chairman Pope – yes  
Ms. Teixeira – yes  
Kathy Clancy – yes

To enter into Executive Session at 7:09 p.m. to discuss contract negotiations with the crossing guards and bus monitors, GAEP, and AFSCME-B and to enter back into regular session to resume the meeting.

**V. ACTION/DISCUSSION**

**A. Ratification of Contracts**

After discussion, on a motion by Ms. Teixeira, seconded by Kathy Clancy, it was unanimously

**VOTED:** 6 in favor zero opposed, to approve the agreement between the Gloucester School Committee and the Gloucester Association of Education Paraprofessionals (GAEP) for the period of July 1, 2011 through June 30, 2012.

On a motion by Ms. Teixeira, seconded by Kathy Clancy, it was unanimously

**VOTED:** 6 in favor zero opposed, to approve the contract between the Gloucester School Committee and the Crossing Guards & Bus Monitors for the period of July 1, 2011 through June 30, 2012.

**B. End of Year Transfers** – Kathy Clancy and Dr. Safier reviewed Document II.C., pages 1-3 presented at the Building & Finance Subcommittee meeting earlier this evening.

After discussion, on a motion by Kathy Clancy, seconded by Chairman Pope, it was unanimously

**VOTED:** 6 in favor zero opposed, to authorize the CFO to transfer \$108,242.00 from available ordinary balances to personnel accounts, as indicated on Document II.C, p.3.

After discussion, on a motion by Kathy Clancy, seconded by Chairman Pope, it was unanimously

**VOTED:** 6 in favor zero opposed, to authorize the CFO to pay the newly known and projected expenditures beyond the FY12 budget in the amount of \$319,539.00 from available end-of-year balances, as indicated on Document II.C., p.2.

After discussion, on a motion by Kathy Clancy, seconded by Chairman Pope, it was unanimously

**VOTED:** 6 in favor zero opposed, to authorize the CFO to prepay out-of-district special education tuition expenses in the amount of \$172,000.00 from available end-of-year balances.

- C. Approval of O’Maley Innovation School** – Dr. Safier indicated that he spoke with Bridget Rodriguez, Director of Planning and Collaboration at the Executive Office of Education, regarding issues of policy, budget, and substantial future changes with regard to the innovation school.

With respect to policy, if there is a discrepancy between the innovation plan and district policy, the innovation plan prevails. Dr. Safier stated that there is nothing in the innovation plan that addresses any hot-button issues that would be of concern, such as collective bargaining.

Dr. Safier reported that the School Committee has the final say on the innovation school’s budget unless there is a stipulation in the innovation plan. He indicated there are no issues in the innovation plan that refer to the budget.

Finally, Dr. Safier stated that the statute is not explicit with respect to substantial future changes to the plan. The position of the DESE is that if there is a proposal to change the plan, it will go before the faculty to be voted and be presented to the School Committee for approval. A discussion was held on what would constitute a substantial change to the plan (e.g. anything that would impact the budget or collective bargaining).

After discussion, on a motion by Mrs. Gilman, seconded by Kathy Clancy, it was unanimously

**VOTED:** 6 in favor zero opposed, to authorize the O’Maley Innovation School for a period of not more than five years, subject to M.G.L. Chapter 71, Section 92(n).

## **VII. ADJOURNMENT**

On a motion by Kathy Clancy, seconded by Mayor Kirk, it was unanimously

**VOTED:** 6 in favor zero opposed, to adjourn the Special School Committee Meeting of June 20, 2012 at 7:50 p.m.

*All reference documents and reports are filed in the Superintendent’s office.*

*Maria Puglisi  
Recording Secretary*

**THE GLOUCESTER PUBLIC SCHOOLS**

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## **School Committee Governance Workshop Minutes**

Tuesday, June 26, 2012

Superintendent's Conference Room – District Office

6:00 p.m.

### **Members Present**

Jonathan Pope, Chairman  
Val Gilman, Vice Chairperson  
Kathy Clancy, Secretary (6:54 p.m.)  
Melissa Teixeira  
Tony Gross

### **Administration Present**

Dr. Richard Safier, Superintendent

### **Also Present**

Dorothy Presser, President of MASC  
Joseph Buckley

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## **I. CALL TO ORDER**

Chairman Pope called the meeting to order at 6:12 p.m.

## **II. CONTINUING DISCUSSIONS ON SCHOOL COMMITTEE PROCESS, PROTOCOLS AND PROCEDURES**

Dorothy Presser asked the committee members to write down their hopes for the future of the district and their fears of what might get in the way of those hopes coming true. She then reviewed the answers and noted that there is some alignment among the members, showing values for academic achievement and support of the community and the desire for the resources needed to make that happen.

Mrs. Gilman noted that 25% of the committee's term is over and that they need to understand what their relationship is with the DIP and what they should be doing to support the superintendent and the measurable goals. She believes the committee should be better prepared to provide oversight, partnership and vision with respect to the DIP, and she expressed concern that the previous governance workshops have focused on lesser priorities rather than improving academic performance.

Chairman Pope stated the DIP is in place and asked what the School Committee needs to do to move it forward. He noted that the committee was successful in getting a \$1.7 million increase in the budget to support BSRI and that the superintendent will be reporting to the committee so that they are aware of the progress with respect to the goals articulated in the DIP. He believes that is all the School Committee needs to do with respect to the DIP.

Dr. Safier believes the School Committee's job would include governance in the areas of budget and policy and the provision of accountability. Ms. Presser stated that the work of implementing the DIP is the work of the administration and that the work of governing to make sure that the plan can happen (i.e. policy issues) falls within the purview of the School Committee. Mr. Buckley stressed the need for the School Committee to focus on what is best for the district rather than individual concerns.

Mrs. Gilman stated that she is struggling to understand what the committee should be doing proactively to trigger updates from the superintendent as opposed to waiting for an end-of-year report. Dr. Safier acknowledged the need for accountability and for some measure of flexibility as the administration determines what should be reported and when. He noted that reports will be a constant at School Committee meetings. Ms. Presser noted that the District Data Team is just being established, and Dr. Safier stated that that is part of the assistance he needs in developing an annual calendar. He asked the committee to be patient and have faith that it will happen.

Kathy Clancy stated that she believes the committee needs to communicate better and hopes the minutes of tomorrow night's School Committee meeting include the rationale as to why the elementary attendance policy was brought forward so that the public understands the origin of the policy.

The following matters were also discussed:

- Boundaries between what the School Committee does and what the superintendent does
- Presentations made and discussions held in subcommittee rather than at full School Committee meetings
- Number of subcommittee meetings/meeting less often –Dr. Safier noted that it will be getting busy in the fall with earlier contract negotiations and the West Parish feasibility study.
- Role of subcommittees – changing focus of Program Subcommittee to policy
- Creation of ad hoc subcommittees
- Community outreach on important matters
- Draft Operating Protocols – The committee reviewed the draft operating protocols that Ms. Presser put together from all of the members' suggestions. The consensus of the committee was to use Chairman Pope's suggestions as a template and to add headings, etc. Ms. Presser will make the revisions and send them out to the members.
- Need for members to support decisions of the School Committee even if they voted against it

The next governance workshop was scheduled for Tuesday, July 31, 2012 at 5:00 p.m. in the Superintendent's Conference Room to discuss community engagement.

### III. ADJOURNMENT

On a motion by Chairman Pope, seconded by Mrs. Gilman, it was unanimously

**VOTED:** 5 in favor zero opposed, to adjourn the School Committee Governance Workshop of June 26, 2012 at 8:05 p.m.

*All reference documents and reports are filed in the Superintendent's office.*

*Maria Puglisi, Recording Secretary*

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**Building & Finance Subcommittee Meeting Minutes**

Wednesday, June 27, 2012

Third Floor Conference Room – City Hall

5:30 p.m.

**Members Present**

Kathy Clancy, Chairperson (6:15 p.m.)

Tony Gross, Vice Chairperson

Jonathan Pope

**Administration Present**

Dr. Richard Safier, Supt. (6:15 p.m.)

CFO Tom Markham (6:43 p.m.)

**Also Present**

Melissa Teixeira (6:44 p.m.)

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**I. CALL TO ORDER**

Vice Chairperson Gross called the meeting to order at 5:35 p.m. and stated the mission of the Gloucester Public Schools.

On a motion by Mr. Pope, seconded by Vice Chairperson Gross, it was unanimously

**VOTED:** 2 in favor zero opposed, to recess the Building & Finance Subcommittee meeting of June 27, 2012 at 5:37 p.m. until 6:15 p.m. this evening.

Vice Chairperson Gross reconvened the meeting at 6:17 p.m. and returned the chair to Kathy Clancy.

**II. DISCUSSION/ACTION/NEW BUSINESS**

**A. City/School Committee MOU on Facilities** – Dr. Safier reviewed the changes made to the 2010 agreement between the city and School Committee. The subcommittee discussed the following matters:

- O'Maley lockers – Will be purchased with free cash but need clarification on whether they are considered furniture
- Talbot Rink – Reinsert clause stating that school uses of the rink will take precedence over all other uses.
- Checklist for custodial/repair work
- Building use fees – money generated is going back into building maintenance

Action on this matter was tabled until the next meeting.

**B. Remote Participation**

On a motion by Mr. Pope, seconded by Mr. Gross, it was unanimously

**VOTED:** 3 in favor zero opposed, to recommend to the full School Committee that we request a waiver from the Mayor on remote participation until the city has determined the appropriate mechanism.

**C. Use of High School Parking Lot** – Mr. Gross reported that the Annisquam Yacht Club would like to use the high school parking lot to store their trailers during the sailing Olympics. Mr. Pope believes this is a building use issue and stated that the city allows the use of the parking lot all the time.

**D. Request for Land Transfer** – Mr. Pope reminded the subcommittee about the request from Steve Winslow for the transfer of land for the construction of Newell Stadium, which is an urgent matter. He noted that this matter is on the School Committee's agenda later this evening and will be referred to the Building & Finance Subcommittee.

**III. ADJOURNMENT**

On a motion by Mr. Pope, seconded by Mr. Gross it was unanimously

**VOTED:** 3 in favor zero opposed, to adjourn the Building & Finance Subcommittee Meeting of June 27, 2012 at 7:00 p.m.

*All reference documents and reports are filed in the Superintendent's office.*

*Maria Puglisi  
Recording Secretary*

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**School Committee Meeting Minutes**

Wednesday, June 27, 2012

City Hall – Kyrouz Auditorium

7:00 p.m.

**Members Present**

Jonathan Pope, Chairman  
Val Gilman, Vice Chairperson  
Kathy Clancy, Secretary  
Melissa Teixeira  
Tony Gross

**Administration Present**

Dr. Richard Safier, Superintendent  
CFO Tom Markham  
Principal William Goodwin  
Principal Gregg Bach  
Councilor Paul McGeary (8:49 p.m.)

Recorded by Cape Ann TV

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**I. CALL TO ORDER**

Chairman Pope called the meeting to order at 7:05 p.m. and stated the mission of the Gloucester Public Schools.

**II. SALUTE TO THE FLAG**

**III. ORAL COMMUNICATIONS** – Chairman Pope stated that he received a letter just prior to the start of the meeting from someone who could not stay for the meeting. That letter will be read into the record later.

**At this time, the agenda was taken out of order.**

**XI. EXECUTIVE SESSION** – On a motion by Ms. Teixeira, seconded by Chairman Pope, it was unanimously

**VOTED:** By Roll Call Vote

Chairman Pope – yes  
Ms. Teixeira – yes  
Kathy Clancy – yes  
Mrs. Gilman – yes  
Mr. Gross – yes

To enter into Executive Session at 7:08 p.m. to hear a Level 3 grievance and to discuss contract negotiations and then to enter back into regular session to resume the meeting.

Chairman Pope reconvened the meeting at 8:49 p.m.

**IV. COMMENTS FROM THE CHAIRPERSON** – None.

V. **RECOGNITIONS** – Mrs. Gilman recognized and thanked Dr. Bill Goodwin for his years of service, hard work and dedication at GHS. Kathy Clancy, Mr. Gross, Ms. Teixeira and Chairman Pope also thanked Dr. Goodwin and wished him well in his retirement.

VI. **CONSENT AGENDA**

A. **Approval of Minutes**

1. Ad Hoc Policy Manual Subcommittee of June 4, 2012
2. Program Subcommittee of June 7, 2012
3. School Committee of June 13, 2012
4. School Committee Executive Session of June 13, 2012 – **Confidential**

B. **Acceptance of FY13 DESE Grant** – FY13 Innovation Schools Implementation Grant in the amount of \$50,000.00

Dr. Safier indicated that this grant is due for submission on June 29th and he expects that it will be approved. The School Committee's acceptance of the grant in advance will allow the administration immediate access to the funds upon approval, which can then be used for some of the developmental work that will be taking place over the summer.

C. **Acceptance of GEF Grants**

1. Summer Literacy Program at Veterans' Memorial School in the amount of \$4,000.00
2. Additional payment for Advancing Engineering Program in the amount of \$4,564.00

On a motion by Ms. Teixeira, seconded by Kathy Clancy, it was unanimously

**VOTED:** 5 in favor zero opposed, to approve the Consent Agenda as noted above.

VII. **SUPERINTENDENT'S REPORT/DELIBERATIONS ON EDUCATIONAL ISSUES**

A. **Presentation of School Improvements Plans**

1. O'Maley Middle School – Principal Debra Lucey presented highlights of the O'Maley Middle School SIP, including goals for the innovation plan, intervention and remediation, and continuation of the SAILS program. She also reported on advanced level math classes and the transitions from the elementary schools to O'Maley and O'Maley to the high school.
2. Gloucester High School – Principal Bill Goodwin thanked the committee for their kind words earlier and presented the Gloucester High School SIP, including goals for increasing college applications, reducing the freshmen failure rate, common planning time, code of conduct, family and community relations, and improving the safety and cleanliness of the school. He noted that this year, 84% of students are taking four years of math, up from 42% in 2009. There was a discussion about implementing a community service program for students.

On a motion by Mrs. Gilman, seconded by Kathy Clancy, it was unanimously

**VOTED:** 5 in favor zero opposed, to approve the School Improvement Plans for O'Maley Middle School and Gloucester High School.

*Ms. Lucey and Dr. Goodwin left the meeting at 9:34 p.m.*

**At this time, the agenda was taken out of order.**

## **IX. ACTION**

- E. Second Reading and Approval of Elementary Attendance Policy** – Chairman Pope stated that the elementary school principals have been wrestling with issues of attendance and tardiness for a long time and developed the attendance policy to address these issues, which has been deliberated upon extensively over the last couple of months. Dr. Safier reviewed data from the elementary schools regarding attendance and tardiness and stated the importance of consistent attendance. Mr. Bach reviewed research regarding the impact of attendance on student achievement, the relationship between behavior and attendance, and the effects of tardiness on all children in a classroom. He noted that one parent's attendance at a pre-CHINS meeting ended a year-and-a-half of high absences and tardiness by one student. Ms. Teixeira reviewed the advice she received from Attorney Naomi Stonberg regarding the number of absences allowed per year before state intervention occurs and the requirement of a supervisor of attendance for the district.

Chairman Pope stated that he received a letter on this subject from Sherri Lewis before the start of the meeting. She wanted to speak during Oral Communications but was unable to stay for the meeting. Without objection, Recording Secretary Maria Puglisi read the letter into the record (see attached).

On a motion by Kathy Clancy, seconded by Ms. Teixeira, it was unanimously

**VOTED:** 5 in favor zero opposed, to waive the second reading of the Elementary Attendance Policy.

After discussion, on a motion by Kathy Clancy, seconded by Ms. Teixeira, it was unanimously

**VOTED:** 5 in favor zero opposed, to adopt the Elementary Attendance Policy as presented this evening.

Ms. Teixeira thanked Ms. Lewis for her letter and noted that school personnel are mandated reporters and do not need this policy to file a CHINS petition or a 51A report. She assured the public that by law, these actions may already be taken. In addition, she expressed the hope that there will be an opportunity during the requested parent/guardian conference to discuss any problems that may be going on in the home. Mrs. Gilman reported that, according to her research, other communities have included the filing of a CHINS petition in their attendance policies, as well.

**At this time, the agenda was taken out of order.**

**X. DISCUSSION/OTHER COMMUNICATION/NEW BUSINESS**

- C. Update on Administrative Searches** – Dr. Safier reported that Eric Anderson signed a contract to be the next high school principal and updated the committee on Mr. Anderson’s experience. He stated that there will be interviews on Monday for the assistant principal and the two deans of students positions, in which Mr. Anderson will be participating. In addition, Dr. Safier anticipates that the candidate for principal of East Gloucester School will sign her contract tomorrow. The West Parish principal search committee began interviews today, and there is a strong likelihood that somebody will be named by late next week.

*Mr. Bach left the meeting at 10:12 p.m.*

**VIII. SUBCOMMITTEE REPORTS**

- A. Building & Finance Subcommittee Meeting of June 20, 2012** – Chairperson Clancy stated that the matters addressed during this subcommittee meeting were addressed at the June 20, 2012 School Committee meeting.
- B. Building & Finance Subcommittee Meeting of June 27, 2012** – Chairperson Clancy reported that the Building & Finance Subcommittee reviewed the City/School Committee MOU on facilities at its meeting of June 27, 2012 and that it is close to being finalized.

**IX. ACTION (Continued)**

- A. Acceptance of School Improvement Plans** – See Item VII.A.
- B. Adjustment of FY13 School Budget** – Mr. Markham reviewed the proposed cuts to the FY13 school budget in order to meet the City Council appropriation. Ms. Teixeira expressed concern about elimination of school payment for AP testing at GHS and suggested that the school pay for half of the testing fees. Mr. Markham noted that school payment of those fees was cut a year ago and that in FY12, parents and students paid for the testing.

After discussion, on a motion by Kathy Clancy, seconded by Chairman Pope, it was unanimously

**VOTED:** By Roll Call Vote

Kathy Clancy – yes  
Mrs. Gilman – yes  
Mr. Gross – yes  
Chairman Pope – yes  
Ms. Teixeira – yes

To reduce the FY13 school budget by \$467,742.00 as outlined in CFO Working Document 16.0 dated June 26, 2012 and presented to the School Committee on June 27, 2012.

- C. Approval of FY13 School Budget** – On a motion by Chairman Pope, seconded by Kathy Clancy, it was unanimously

**VOTED:** By Roll Call Vote

Mrs. Gilman – yes  
Mr. Gross – yes  
Chairman Pope – yes  
Ms. Teixeira – yes  
Kathy Clancy – yes

To approve the FY13 school budget in the amount of \$35,398,748.00.

- D. Ratification of Contracts** – Ms. Teixeira reviewed the terms of the School Committee’s contracts with Food Service, Noon Supervisors, and AFSCME-B.

On a motion by Ms. Teixeira, seconded by Kathy Clancy, it was unanimously

**VOTED:** 5 in favor zero opposed, to approve the Memorandum of Agreement between the Gloucester School Committee and Food Service – Teamsters Local Union #4.

On a motion by Ms. Teixeira, seconded by Mrs. Gilman, it was unanimously

**VOTED:** 5 in favor zero opposed, to approve the Memorandum of Agreement between the Gloucester School Committee and the Noon Supervisors.

On a motion by Ms. Teixeira, seconded by Kathy Clancy, it was unanimously

**VOTED:** 5 in favor zero opposed, to approve the agreement between the Gloucester School Committee and Clerical Employees – Unit A of AFSCME.

Ms. Teixeira thanked everyone who helped with the negotiations.

**At this time, the agenda was taken out of order.**

- H. Purchase of iPads for School Committee** – At the request of Ms. Teixeira, Councilor McGeary spoke about the City Council’s use of iPads and recommended them highly. He stated that he has not received any complaints from the public about councilors looking at their iPads and not listening to conversations.

Councilor McGeary asked whether it would be useful to have another joint City Council/School Committee meeting on the topic of the facilities MOU. Chairman Pope suggested having a meeting in the fall after the MOU has been finalized and the DPW has had some time to work with it.

**F. Endorsement and Reaffirmation of Plan for Effective Learning Communities –**

Dr. Safier reviewed the research he examined and the conclusions of the survey conducted by the district supporting smaller community elementary schools. He recommended that the School Committee endorse and reaffirm the Plan for Effective Learning Communities.

After discussion, on a motion by Mrs. Gilman, seconded by Ms. Teixeira, it was unanimously

**VOTED:** 5 in favor zero opposed, to endorse and reaffirm the commitment to smaller community elementary schools which are consistent with the Plan for Effective Learning Communities based on educational merit.

Chairman Pope referred the matter of the disposition of Fuller School to the Building and Finance Subcommittee.

**G. First Reading of Amendment to Comprehensive Health and Sex Education Policy, File IHAMB –**

Mrs. Gilman reported that she consulted with Mike Gilbert of MASC, who felt that the School Committee should conduct a reading of the policy tonight. However, she would like to waive the reading of the entire policy and read just the section that has been amended. Dr. Safier noted that health education and sex policies in education are predicated on M.G.L. Chapter 71, Section 32A and that the amendments to the policy are consistent with that law.

On a motion by Mrs. Gilman, seconded by Ms. Teixeira, it was unanimously

**VOTED:** 5 in favor zero opposed, to waive the full reading of the Comprehensive Health and Sex Education Policy, File IHAMB, and only cover Section 2, “The Role, Rights and Responsibilities of Families.”

Mrs. Gilman read Section 2 of the policy, and there was a discussion about the content of the curriculum that will be placed on the district website.

After discussion, on a motion by Mrs. Gilman, seconded by Kathy Clancy, it was unanimously

**VOTED:** 5 in favor zero opposed, to amend Section 2 of the Comprehensive Health and Sex Education Policy, File IHAMB, as follows:

- a) The administration shall provide full and timely parental/guardian notification of all aspects of this policy.
- b) The curriculum shall be placed on the district website.

- c) Parents/guardians shall be made aware that on written request, they may withdraw their child(ren) from any portion of the sex education curriculum, confident that no child so withdrawn shall be penalized by reason of such a withdrawal.

After discussion, on a motion by Ms. Teixeira, seconded by Mrs. Gilman, it was unanimously

**VOTED:** 5 in favor zero opposed, to continue the School Committee meeting of June 27, 2012 until 11:30 p.m., with a five-minute break before the continuance.

*A short break was taken at 11:05 p.m.*

**H. Purchase of iPads for School Committee (Continued)** – Kathy Clancy made a motion, seconded by Mr. Gross, to purchase iPads for the School Committee with a portion of the end-of-year FY12 available balance. Without objection, Dr. Safier read the following email from Ruth Pino to Mrs. Gilman sent at 6:22 p.m. tonight:

“Thank you for the opportunity. While I don’t attend School Committee meetings on a regular basis, I do attend a fair number of City Council meetings. I have observed over the last few years that City Councilors have at their seats laptops, iPads and cell phones. While nothing is wrong with having technology at their fingertips, and the ability to search for old minutes or reports pertaining to a particular subject is helpful, it appears that no one is paying attention to the speaker at the podium. Some would argue that they are listening while reviewing something on their laptop, etc., but I think it looks rude and inattentive, so the perception is that what the speaker is saying is not important. It takes a lot for someone to approach the podium. They should be given, at the very least, the respect of eye contact.”

Dr. Safier also read an email received by all committee members this afternoon:

“Dear Gloucester School Committee members: My first reaction upon learning that the School Committee is considering the purchase of iPads for members was surprise. At a time when there are any number of worthy underfunded programs and initiatives in the district, I can’t help but wonder if this is wise. Before voting on this expenditure, I hope all committee members will ask the following questions: Does this expenditure fit within the budget objectives set out by the committee? Will the availability of iPads to members truly result in significant financial and time efficiencies in committee operations? Would this expenditure, had it been a line item in the school’s budget, have stood up to public scrutiny? Being confident and clear about the answers to these questions will help prevent this expenditure, should it take place, from being perceived as self-serving and therefore clouding the committee’s good work. Respectfully, Beth T. Morris, 363 Essex Avenue, Gloucester, MA.”

Mrs. Gilman amend the motion to state that the purchase of iPads requires an update of the committee’s operating protocols that members refrain from sending or receiving any or all electronic messages, including texting and use of internet, unless special permission is requested publicly through the chair. Kathy Clancy seconded the amended motion. Chairman Pope stated that this amendment is not appropriate because the committee is in the process of establishing its operating protocols. He reported that he discussed with Dorothy

Presser the committee's need for a protocol regarding use of electronic devices at meetings and she suggested that the committee draft such a protocol and send it to her for inclusion with all of the operating protocols being considered by the committee. Therefore, Mrs. Gilman withdrew her amendment to the motion.

Mrs. Gilman stated that she will not be supporting the motion because she feels that the committee's number one responsibility is to the district, its teachers and students. She believes that iPads are a luxury, and it is difficult for her to accept one when there are people in the district who do not have them. She is also conflicted about members scrolling through documents during meetings. She believes it can be tough to be a good listener in that case and that unless your skills are really strong, you can spend a lot of time searching for things. She also believes that there are some big concerns about transmitting electronic information in and out of meetings, including texting, emailing and internet, because that becomes public information.

Mr. Gross understands the perception that iPads are a luxury but noted that most people do not understand the volume of material that the committee receives and how public that information is. His home computer is now being used as a public portal that is subject to state law, and it would be far safer and more in tune with the Open Meeting Law to have a district-owned device for all School Committee business. The ability to access the archive of past materials and policies on an iPad would also be very helpful. He believes that if the motion passes, the members need to make a conscious effort to be aware of appearing rude and inattentive at meetings and be respectful of the public. The technology is quite affordable and is extremely helpful and efficient.

Ms. Teixeira stated that she appreciates Ruth Pino reaching out to the committee on this matter. She gathers that Ms. Pino is not necessarily against the purchase of iPads but is concerned about how they are used at meetings. Ms. Teixeira does not see iPads as a luxury but as a tool that will help her work more effectively as a School Committee member, especially in contract negotiations. It will also be helpful to be able to access the city charter, Open Meeting Law and policies and save on paper and toner. She noted that the committee has talked about 21st century skills for students and should be using that technology themselves.

Kathy Clancy will not be supporting the motion. She noted that Mr. Markham's analysis of the savings that would result from not making copies of School Committee packets shows a savings of only \$180 per year. Therefore, she believes there is no financial justification for swapping copying costs for the purchase of iPads. She also noted that supplies are being cut, that there are programs that cannot be properly funded, and that the \$4,000 cost of iPads would go a long way for any teacher. She questioned whether the district's two IT employees will be expected to support the iPads, which concerns her greatly. She noted that members already have dedicated email addresses and some of them choose not to use it. She believes that iPads are a luxury and a convenience, not a necessity. She is not convinced that there will be any efficiency as a committee by having them compared to how the committee works now. She also stated that she is very uncomfortable with the fact that this motion was made seven days ago in subcommittee, and she doubts many people know it is on tonight's agenda.

Chairman Pope stated that in his business, if there is a tool that saves time, you always buy the tool. He puts a lot of time into his School Committee job and also has a couple of other jobs, and having an iPad will save him time. He also supports the idea of having a dedicated device for School Committee business.

After discussion, on a motion by Kathy Clancy, seconded by Mr. Gross, it was

**VOTED:** 3 in favor, 2 opposed (Mrs. Gilman and Kathy Clancy) to purchase iPads for the School Committee with a portion of the end-of-year FY12 available balance.

#### **X. DISCUSSION/OTHER COMMUNICATION/NEW BUSINESS (Continued)**

**At this time, the agenda was taken out of order.**

- B. Request from City for Transfer of Land Adjacent to Newell Stadium** – Chairman Pope referred this matter to the Building and Finance Subcommittee and stated that it is somewhat time sensitive in that they need to get the land ownership finalized before construction is started on the project.
- A. Appointment of Liaison to Special Education Parent Advisory Committee** – This item was tabled. Mrs. Gilman suggested that anyone interested in being appointed send an email to Chairman Pope.
- C. Protocol for Use of Electronic Devices** – Chairman Pope asked the members to think about a protocol regarding the use of electronic devices by School Committee members during meetings.

#### **XII. FYI**

**Amended School Committee Minutes of May 23, 2012 and May 30, 2012**

#### **XIII. ADJOURNMENT**

On a motion by Ms. Teixeira, seconded by Kathy Clancy, it was unanimously

**VOTED:** 5 in favor zero opposed, to adjourn the School Committee Meeting of June 27, 2012 at 11:36 p.m.

*All reference documents and reports are filed in the Superintendent's office.*

*Maria Puglisi  
Recording Secretary*

Sherri A. Lewis  
117 Magnolia Avenue  
Gloucester, Massachusetts 01930  
978.290.3281

6/27/12

Dear School Committee members,

This letter is in regards to the new attendance policy guideline. While I recognize the great need to address this serious issue in short order; I do believe the ultimate consequence of CHINS far exceeds the circumstances. We have gone from minimal admonishment to full scale punishment of children, which may lead down a road of unknown consequence due to the environment in which they may be placed.

Our budget is cut to the bone in my opinion. We don't have enough money for the libraries, the arts programs, teachers and properly trained paraprofessionals to help the kids that do come to school. I find it hard to justify the money spent on a Truants officer to correct the behaviors of adult in most cases rather than children.

As a taxpayer, I feel that it is irresponsible to burden the community further.  
If a child is placed on CHINS - they will be required to do the following

- Leave school to attend the court hearing.
- Parents Loss of pay - (although deserved)
- The principal will need to attend
- A court appointed advocate will need to be present
- A School Committee Rep (prosecutor)
- A judge
- And any number of other employees will be employed to do there part weather it be paperwork or guarding the proceedings.
- And perhaps a case worker.
- Time allotment is unknown as courts run very slow these days Est.1 -3 hours

I don't have the exact numbers but this looks to be an extremely expensive day. This is just the first day. There will be a follow up appearance in 3 months and depending on the mood of the court we may have a continuance and then a final. This is a minimum of a 2-3 day procedure. Low balling the estimate, \$1500 - \$2000 cost per kid.

As I understand it, there are policies in place that would allow for billing of parents regarding tardiness and absences of \$25.00. I am not sure this has been properly explored. I feel that 75% of the problem would disappear if parents were hit in the pocket book. I understand staffing is tight and may not allow for billing. My remedy for this is to out source. Personally, I am not looking for a job but I would be willing to take on this corrective response for the cost of postal supplies used, 15% return on all fees collected. If that is not acceptable I am sure another out sourcing possibility is close at hand.

I am grateful to all of you for making this important issue a priority. It is vital to the strength of our community for everyone to do there part; even if it is as simple as getting out of bed and going to school on time. I hope you will take my words into inconsideration before you pass this new policy as written. I would like to see all revenue avenues and public education through the help of PTO's, exhausted. I feel your policy should be put in place but a more temperate scale of punishment is warranted to the circumstances.

Thank you for your attention to this matter.

Sincerely,  
Sherri Lewis

**THE GLOUCESTER PUBLIC SCHOOLS**

*Our mission is for all students to be successful, engaged, lifelong learners.*

**SPECIAL SCHOOL COMMITTEE MEETING MINUTES**

Monday, July 9, 2012

5:30 pm

Gloucester High School Library

32 Leslie O. Johnson Road, Gloucester, MA

---

**I. CALL TO ORDER**

**II. SALUTE TO THE FLAG**

**III. DISCUSSION/ACTION**

**A. INTERVIEW OF DIRECTOR OF FINANCE AND OPERATIONS  
FINALIST CANDIDATE**

Mr. Hans Baumhauer was interviewed as finalist for the position of Director of Finance and Operations.

On a motion by Ms. Teixeira, seconded by Ms. Clancy, it was unanimously

**VOTED:** To approve the recommendation of Mr. Hans Baumhauer for the position of Director of Finance and Operations.

**B. DECLARATION AND REQUEST TO RE-PURPOSE A PARCEL OF  
LAND AT GLOUCESTER HIGH SCHOOL**

Mr. Steve Winslow presented on the need for the district to declare a parcel of land, which is part of the high school over to the City in order to complete the renewal project.

Mr. Winslow spoke of the current conditions being lower than the current national standards. Homestand bleachers would need to come down in order to “push up” to the north. New bleachers would sit on parkland and what is currently high school land. The property line would be pushed back 20 feet.

Parking adjustment was described. Mr. Gross asked a question about a “jog” in the property line, and questioned the location of the new property line. Mr. Winslow explained the need for “setback” from Leslie O. Johnson Road.

A question was asked about the exposure to salt in the air and the construction materials of the track and field. Mr. Winslow spoke of the materials as being the industry standard.

Ms. Teixeira spoke about availability of parking. Mr. Winslow indicated that as part of the project, parking stripes would be taken care of.

The School Committee turned to the language of the Declaration.

The motion was read by Chairperson Pope, and was unanimously moved by Ms. Teixeira, and seconded by Ms. Clancy.

**C. LEVEL III GRIEVANCE**

Chairperson Pope spoke about setting up a meeting with the Mayor and City officials. If a response is constructed, does the School Committee have to come together to approve the document? Or, can the School Committee authorize the Ad Hoc Sub-Committee to complete the document and send it off. The School Committee approved without objection.

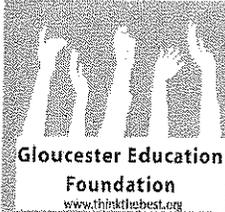
**IV. FYI**

**A. MASC CONFERENCE DISCOUNT UNTIL JULY 15**

**B. AUGUST MEETINGS**

1. School Committee Governance Workshop on July 31, 2012.
2. First meeting in August — Evaluations should be submitted prior to that meeting.
3. Evaluation will take place on the second meeting in August.

The Special School Committee Meeting of July 9, 2012, was adjourned at 7:30 pm.



# Gloucester Education Foundation

122 Main Street Gloucester, MA 01930  
Mailing Address: P.O. Box 1104, Gloucester, MA 01931  
Tel: 978-282-5550 email: emailus@thinkthebest.org

August 1, 2012

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President, City Council

Jonathan Pope  
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Gloucester School  
Committee

Val Gilman  
School Committee  
Liaison

Dr. Rich Safier  
Superintendent  
Gloucester Public Schools  
6 School House Lane  
Gloucester, MA 01930

Dear Dr. Safier  
RE: Payment to GPSD for program support

At the July 23<sup>rd</sup> GEF Board meeting the motion to fund the following programs was unanimously approved:

<b>GHS Advisor Stipends</b>	
Docksiders Director Stipend	1,929.00
Summer Band Director Stipend	868.00
Chorus Director Stipend	1,030.00
Drama Director Stipend	2,060.00
Musical Director Stipend	2,000.00
Festival Director Stipend	500.00
Elicitor Advisor Stipend	1,806.00
Student Council Advisor Stipend	805.00
National Honor Society Advisor Stipend	603.00
Community Service Advisor Stipend	500.00
DECA	2,500.00
Chess Club	500.00
<b>Total GHS Advisor Stipends</b>	<b>15,101</b>

<b>GHS Genome Gloucester</b>	
Teacher stipend	1500
Teacher Professional Development	1000
Supplies and Materials pd by GPSD	500
<b>Total Genome Gloucester</b>	<b>3000</b>
<b>Elementary Schools Field trips</b>	
Gr 5 Red Rocks	720.00
Gr 5 Tide Pools Leslie B.	750.00
Gr 5 Tide Pools Buses	720.00
Gr 5 Tide Pools Supplies	0.00
Gr 5 Energy Event/visit O'Maley tech lab	700.00
Gr 5 Robotics Technology Event/arts Festival	1,800.00
Gr 5 West Parish Science Park	540.00
Gr 5 MIT Lego Engineering	1,500.00
Gr 4 Vernal Ponds, Navigation & Mapping	1,020.00
Gr 3 Glacial/Bio - Mt Avalon	300.00
Gr 2 Tidal Pools Leslie Beaulieu	1,980.00
Gr 2 Tidal Pools Buses	720.00
<b>Total Elementary School Field Trips</b>	<b>10,750</b>

<b>Elementary /Middle School Instrumental Music</b>	<b>15,130</b>
<b>Elementary Ballroom Dance</b>	<b>3500</b>
<b>Middle School After School Programs</b>	
After school programs	
Coordinator	4,500.00
Languages	2,800.00
Art Club	300.00
Math Club	300.00
Chess	300.00
Robotics	1,250.00
Flight simulation	800.00
CAD	800.00
<b>Total After School Programs</b>	<b>11,050</b>

David Bernard will be issuing a check for \$58531 payable to GPSD in the near future

Also, the GEF Board voted to approve payment of \$1500 to each elementary school PTO for the Elementary School theater program.

Please notify the appropriate teachers and personnel of these awards. It is expected that GEF will be credited in any media relating to these programs and on any related program materials (see attached). It is also expected that a written report will be provided to GEF within 30 days of the program completion. A copy of the report template is attached.

Sincerely



Maggie Rosa, PhD  
President



Christina Raimo  
Executive Director

Cc: Christine McGrath, Gregg Bach, Jonathan Pope, Val Gilman, Kathy Clancy, David Bernard, Darlene Clement, Tom Markham, Erik Anderson, Deb Lucey

**GLOUCESTER EDUCATION FOUNDATION, INC.**

33 COMMERCIAL ST., 3RD FLOOR  
GLOUCESTER, MA 01930

Lighting your way  
to a snug harbor



53-7086-2113

ESShield<sup>SM</sup> Check Fraud  
Protection for Business

8/1/2012

PAY  
TO THE  
ORDER OF

Gloucester Public Schools

\$ \*\*58,531.00

Fifty-Eight Thousand Five Hundred Thirty-One and 00/100\*\*\*\*\* DOLLARS

Gloucester Public Schools  
6 Schoolhouse Road  
Gloucester, MA 01930



AUTHORIZED SIGNATURE

MEMO

GHS Advisor Stipends, Genome Gloucester, After S

⑈001286⑈ ⑆211370862⑆ 56 0001943⑈

GLOUCESTER EDUCATION FOUNDATION, INC.

Gloucester Public Schools

8/1/2012

58,531.00

CASH

GHS Advisor Stipends, Genome Gloucester, Aft

58,531.00



# Gloucester Education Foundation

122 Main Street Gloucester, MA 01930  
Mailing Address: P. O. Box 1104, Gloucester, MA 01931  
Tel: 978-282-5550 email: emailus@thinkthebest.org

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Gloucester School

Committee

Val Gilman

School Committee

Liaison

1 August 2012

Dr. Richard Safier  
Superintendent  
Gloucester Public School District  
6 School House Lane  
Gloucester, MA 01930

Dear Dr. Safier,

RE: Payment to GPSD for 2012 GHS Summer AP Prep Program -  
Chemistry

The Gloucester Education Foundation Board of Directors at its meeting on Monday, June 4, 2012 voted to approve funding up to \$4800 for AP Prep programs with a grant award of \$800 per course. This approval was with the understanding that an application would be forthcoming and that a written report would be submitted to GEF

We have recently received and approved the application for the Chemistry AP Prep program.

David Bernard will be issuing a check for \$800 to support this program.

As such this makes a total of 4 programs funded this summer (Chemistry, English Language Composition, English Literature and United States History)

Sincerely

Maggie Rosa, PhD  
President

Christina Raimo  
Executive Director

Cc: David Bernard, Darlene Clements, Christine McGrath, Gregg Bach, Tom Markham, Nina Alves, Carol Cafasso, Erik Anderson.

**GLOUCESTER EDUCATION FOUNDATION, INC.**

33 COMMERCIAL ST., 3RD FLOOR  
GLOUCESTER, MA 01930



EZShield<sup>SM</sup> Check Fraud Protection for Business

8/1/2012

PAY TO THE ORDER OF Gloucester Public Schools

\$ \*\*800.00

Eight Hundred and 00/100\*\*\*\*\* DOLLARS

Gloucester Public Schools  
6 Schoolhouse Road  
Gloucester, MA 01930



AUTHORIZED SIGNATURE

MEMO Chemistry AP Prep Program

⑈001285⑈ ⑆211370862⑆ 56 0001943⑈

GLOUCESTER EDUCATION FOUNDATION, INC.

Gloucester Public Schools

8/1/2012

1285

800.00

CASH Chemistry AP Prep Program

800.00